Bolsover
District Council

The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 27 March 2016

INTRODUCTION

The list attached sets out decisions that are termed as "Key Decisions" at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council's website at www.bolsover.gov.uk. The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A M Syrett - Leader
Councillor M Dooley – Deputy Leader
Councillor T Connerton
Councillor B R Murray-Carr
Councillor K Reid
Councillor J Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council's website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only "Key Decisions". In these Rules a "Key Decision" means an executive decision, which is likely:

(1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of "significant" the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for meetings of Executive in 2015/2016 are as follows:

2016   25 April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision-maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Oxcroft House Refurbishment Contract To approve the contract for the refurbishment of Oxcroft House	Executive	April 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Site Acquisition, Clowne To consider the purchase of a development site	Executive	April 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Vehicle Replacements To consider the purchase of Council vehicles	Executive	April – May 2016	Report of Councillor B Murray-Carr, Portfolio Holder for Environment and Well-Being	Assistant Director – Streetscene	Yes – involves savings or expenditure of £50,000 or more.	Public

Matter in respect of which a decision will be taken	Decision-maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this decision to be heard in public or private session
Acquisition of Enhanced Software for Revenues and Benefits Service To acquire a new software system to improve collection rates for Council Tax and NNDR, and to enhance services to the public by way of improved internet functionality	Executive	April 2016	Report of Councillor T Connerton, Portfolio Holder for Customer Services and Revenues and Benefits	Assistant Director - Finance, Revenues & Benefits	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
CCTV To consider future options for CCTV in the District	Executive	April 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Pleasley Vale Mills To consider options for Pleasley Vale Mill	Executive	April-June 2016	Report of Councillor A Syrett, Leader of the Council and Portfolio Holder for Property and Estates	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs